

Alyssa Rinehart

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EDUCATION

Missouri Western State University
St. Joseph, MO

Major: Journalism
Minor: Creative Writing
Anticipated graduation date: May 2013

EXPERIENCE

St. Joseph News-Press

- Intern
 - Arranged text and photos using computer software
 - Edited stories for clarity and correctness
 - Constructed pages according to style and size assignments

Missouri Western Yearbook

- Assistant Design Editor
 - Drafted design ideas for pages
 - Arranged text and photos using computer software
 - Designed posters and promotional items

Missouri Western Griffon News

- Copy Editor
 - Edited stories for clarity and correctness
 - Interviewed relevant persons for stories
 - Wrote stories, headlines and captions
 - Constructed pages according to style and size assignments

English 101

- Workshop Leader
 - Led short writing lessons
 - Reviewed student work
 - Explained techniques and skills
 - Evaluated student performance

WORK HISTORY

Trex Mart
Dearborn and St. Joseph, MO

May 2012 – present

Hastings Entertainment
St. Joseph, MO

November 2010 – February 2012

Chipotle
St. Joseph, MO

April 2010 – September 2010